

**Draft Minutes (Public)**  
**ZooShare**

**BOARD OF DIRECTORS MEETING**

**July 10, 2019 6 pm**

**LOCATION: CSI Spadina, Toronto**

<b>Board Members and Officers Present</b>	<b>Guests and Regrets</b>
Daniel B Barry G Melissa F Paul U Newton C  <u>Phone-in:</u> Chris B John V	Regrets: Paul W

Agenda:

1. Welcome
2. New Board governance procedures
  - a) Discussion of how to practically increase transparency of Board meetings.
  - b) MOTION - THE BOARD APPROVES CO-OP STAFF TO SHARE BOARD MEETING MINUTES, EXCLUDING CONFIDENTIAL INFORMATION, WITH THE MEMBERSHIP IN FUTURE NEWSLETTERS.
  - c) DB MOVES, PU SECONDS, APPROVED
3. New Board appointments
  - a) MOTION - THE BOARD APPOINTS BARRY GREEN AS CHAIR, NEWTON CHAN AS TREASURER AND JOHN VELLONE AS VICE-CHAIR AND SECRETARY.
  - b) PU MOVES, MF SECONDS, APPROVED
4. ED Update
  - a) Negotiations are continuing with Oshawa Power on project financing
  - b) We are still waiting for final signed agreement for the Low Carbon Economy Fund grant
  - c) For the City of Toronto building permit, all submissions have been completed and we are waiting for Toronto and Region Conservation Authority to issue their permit, which will then be shared with City of Toronto.
  - d) Concerning the construction of the plant, quotes are being evaluated to compare the costs of hiring a company to complete the project on a turnkey basis vs. hiring a project manager who would oversee the construction
  - e) Negotiations are commencing with a potential supplier of the organic waste that is required to supplement supplies from the Zoo
  - f) No additional grants or sponsorships have been received to date. Additional applications are outstanding but regardless, sufficient funds are available to reach Commercial Operation Date
5. 2020 Bond maturity and accrued interest owing
  - a) Executive Director and the Board have been looking into some of the questions raised by members at the AGM together with our legal counsel
  - b) Board agrees to follow up with the members separately and organize a forum or conference call to address questions and concerns.
6. Monthly expense summary & approval (May + June)
  - a) Project and co-op expenses for May: \$20,879.37
  - b) Project and co-op expenses for June: \$19,412.01
  - c) MOTION - THE BOARD APPROVES THE EXECUTIVE DIRECTOR MAKING PAYMENTS FOR PROJECT AND CO-OP EXPENSES FOR THE MONTHS OF MAY AND JUNE 2019.  
MF MOVES, BG SECONDS, APPROVED
7. Adjourn